

KEY NOTES FROM EXECUTIVE COMMITTEE MEETING – Thursday 19th 2020

Present: Andrew Batchelor, Lynn Tweed, Richard Evans, John Head, Brian Minall and Pete Bond

Apologies for absence: Don Andrews

The meeting was called to discuss the effect on The Club of the coronavirus, taking into account the advice given by the government and the probably “orders” that will follow. The following topics were discussed by your Executive;

- Financial forecasts
- Total shutdown of The Club facilities
- Maintenance of the Green
- Social Events
- Day to day Running of The Club

1. Financial Forecasts – lead by Lynn Tweed

1.1 The Club is in a strong position to weather the storm as we have about £30,000 cash in the bank. A proportion of this is ringfenced (£10,000) to allow the green to be maintained for 1 year should that ever be necessary.

1.2 We assume that our costs will be considerably lower during the crisis Lower use of electricity, water, minimal care of the green, lower bar costs, etc. On the other hand we will have little income except club subscriptions. We identified our probable costs for the next few months and our operating account (currently around £8,000) should cover these anticipated costs.

1.3 We anticipate that most members will rejoin, paying the full annual subscription (£80) by May. However, we recognize that some members may not wish to rejoin until we open the green, later in the year. We urge our members to support their club by renewing their membership on time to prevent the financial reserves being hit too badly.

2. Shutdown of The Club Facilities – lead by Andrew Batchelor

2.1 Committee approved the paper presented by Andrew Batchelor which called for the immediate shutdown of all club activities - green to remain closed and the clubhouse only open to authorized access (inspection and periodic cleaning).

2.2 We appreciate that our members would like to have access to the green but we are following the strong advice from Bowls England and Bowls Wilts.

2.3 A copy of the paper presented by Andrew Batchelor is attached to these notes.

3. Maintenance of the Green – lead by John Head

3.1 Following the advice of Avonmore and Bowls England, we will engage a policy of minimal maintenance throughout the coronavirus outbreak.

3.2 This will entail twice weekly cutting at a cutting depth of 7mm which will keep the green in shape, **but not suitable for bowling**, until we can re-open the green.

3.3 Any incident of fusarium or other green health issue will be dealt with by Avonmore who is suggesting a visit every two months instead of the usual monthly visit during the playing season.

4. Social Events - lead by Pete Bond

4.1 All social events have been cancelled until July and it is recognized that those events scheduled for July onwards will also need to be cancelled.

4.2 The Social Committee proposes that at the re-commencement of normality that they should organise two events per month and that the Christmas Party should be “home produced” for 2020 to generate revenue for The Club. Committee approved of the plan presented by Pete Bond

5. Day to day running of The Club – lead by Richard Evans

5.1 With the shutdown of The Club, until further notice there is still an on-ongoing need to administer/manage aspects of The Club that will require decisions to be made and protocols to be observed.

5.2 With meetings banned, it will be necessary for the Executive Committee to function through telephone and electronic communication.

5.3 The paper presented by Richard Evans which addressed these issues was approved by Committee. A copy of the paper is attached to these notes.

The Chairman closed the meeting at 10.40 and expressed the wish to all that they remained well and that we all meet again at the end of the crisis.